

Minutes of Meeting 2019-11-09

Project Name:	Laman Glenmarie	Day/Date:	Saturday/9 th Nov 2019
Type of Meeting:	AGM	Time:	1100hrs – 1230hrs
Title:	5th AGM Laman Glenmarie	Location:	Black Pearl Events, Shah Alam
Meeting No.:	-		

A. Purpose of Meeting

The 5th Annual General Meeting of Laman Glenmarie.
Presentation slides are attached as Appendix B

B. Attendance at Meeting

Attendance list as attached in Appendix A

C. Meeting Minutes

Meeting Notes, Decisions, Issues	Solution / Remark	Status	Action By
1 Meeting commenced at 1120 hrs	Datuk Marimuthu, President of the Laman Glenmarie Residents Association (LGRA), commenced meeting with quorum requirements met.	INFO	N/A
2 Opening speech	Opening speech by AJ & prayer by Hafizul Mohd Yusoff.	INFO	N/A
3 Chairman's speech	Datuk Marimuthu thanked the residents for their support in many ways and recognized the RA committee members for their efforts especially to the street representative for collection. After the new team took over, the participation rate increased from 31% to 95%. 100% participation for street 87B and 90C. DRB Hicom has given us the RM 90K undertaking to build the security guard post. By laws will be enforced to address the domestic animals challenges.	INFO	
4 Minutes of 4th Meeting	Dato Shashi proposed the meeting minutes and seconded by Ron.	INFO	
5 Financial Review	Joannie Oong presented the current bank balance. RM228,811.68 cash surplus reported. The biggest collection of fee from residents recorded so far with RM419,350 which are also due to backdated payment	INFO	N/A

		<p>from the residents. The main expenditure is mainly for paying the security fees. The latest audited financial statement will be published on the Laman Glenmarie's website once completed.</p> <p>Detail by street level was published with 95% participations from the occupied units.</p> <p>Datuk Marimuthu stressed that the security fee will mainly go direct to the security fee and will strive to achieve 100% collection. Security will continue to be the key focus for next year. Vacant homes will also be looked into.</p>		
6	Association Achievements	<p>AJ Tan presented the key association achievements from the past year which are:</p> <ol style="list-style-type: none"> 1. RM90K commitment from DRB Hicom. 2. RA Donation from the RA and the LG community. 3. Collection drive with 95% collection rate. 4. Security: <ol style="list-style-type: none"> a. Upgrade of the security guard posts b. Safer and Brighter Campaign c. 9 security guards on duty d. Stricter renovation rules and workers registration 5. MOU with Surau – closer collaboration with the Surau. 6. Raya Open House collaboration with Surau. 7. Cutting and trimming trees for better visibility and security. 	INFO	N/A
7	Constitutional Amendment Proposal	<p>Datuk Marimuthu proposed the following changes to the constitutional:</p> <ol style="list-style-type: none"> 1. Change of Tempat Urusan address 2. Restructure Jawatankuasa to the following: <p>Seorang Pengerusi Seorang Timbalan Pengerusi Seorang Naib Pengerusi Seorang Setiausaha Seorang Penolong Setiausaha Seorang Bendahari 9 orang Ahli Jawatankuasa Biasa (yang mewakili setiap Jalan/Lorong)</p> <p>Tambahan: 3 orang jawatankuasa tambahan yang akan dilantik oleh ahli jawatankuasa</p> 3. Kewangan – added below clause: <p>Wang pertubuhan secara khususnya digunakan untuk: a. membayar kawalan keselamatan b. membiayai aktiviti kebajikan ahli persatuan c. menyelenggara atau menaik taraf kemudahan taman perumahan</p> 	INFO	N/A

		4. 2 internal auditors will be elected The proposal to proceed with no rejection from the floor.		
8	Sri Lara's Sharing	Sri Lara's wish for LG residents: 1. Grab food or any delivery must provide full address. 2. Renovation – provide the renovation details including workers information to Sri Lara. 3. Residents going away – must switch on lights and encouraged to use the Tiger Eyes service complimentary of Sri Lara.	INFO	N/A
9	Other Matters	1. Mosquito fogging will begin in 3 week's time. 2. The small door by Petron should be locked all the time. This has been discussed with the owner and if found otherwise, should be highlighted. 3. Exit guard house must be attended by the guard at 100% all of the time. Sri Lara will take note of this. 4. House rule on commercial lorries are strict and are enforced. 5. Motorcycle donated by RA to the security guards are registered under Murthi. Sri Lara is responsible for all the maintenance of the motorcycles. 6. If any abandoned cars are found, residents should report to MBSA for further action.	INFO	N/A
9	Meeting adjourned	The meeting was adjourned at 1230hrs.	INFO	N/A

D. Other matters

1. Car stickers payment structure to maintain for the year 2020.

E. Approval

Minuted by:

Alvin Tan
Secretary

Reviewed by:

Rusni Ahmad
Vice President

Approved by:

Datuk Marimuthu
President

Appendix A - Attendance

Total - 34

Alfie J Tan
Anuar Osman
Azdanny Kandan
Azimah Rahim
Azmi Sultan
Chan Yee Choo
Dato Sashi & Datin Shaila Menon
Datuk Marimuthu Nadason
Debbie Disimond
Dennis Wong
Doris Wee
Goh Swee Eng
Hafizul Mohd yusoff
Heather Anthon
Ian Lee
Joannie Oong
Lee Lim
Lee Lip Min
Mohamad Rosul Samian
Mohd Hatta Ahmad
Nadia Fitri
Nor Fadzilah Salleh
Nur Hanani Abdullah
Rafiz Abdul Rani
Raja Nor Izah Raja Jaafar
Raja Shaidatul Izam Raja Mansur
Ranjini Balakrishnan
Rusni Ahmad
Sean Razali
Swee Yih Lai
Syed Muhammad Syed Hamzah
Tze Yang Lee
Winson Ng
York Gene Too



Agenda

1. Defining the Quorum
2. Chairman's Speech
3. Review Minutes of the 4th Meeting
4. Financial Review
5. Association's Achievements
6. Constitutional Proposal/Amendment
7. Other Matters



Defining Quorum

By Datuk Marimuthu



Chairman's Speech

By Datuk Marimuthu





Review Minutes of the 4th Meeting

By Alvin Tan



Financial Review

By Joannie Oong



Receivables & Expenditures (July 2018 - June 2019)

Receivables	1 July 2018 to 31 July 2019
	RM
Bank balance as at 1 July 2018	109,728.48
Maintenance fees & car stickers collection	419,350.00
Total Receivables	529,078.48

Payments	1 July 2018 to 31 July 2019
	RM
Bank charges	(63.50)
Security guards	(235,641.25)
Audit & accounting fees	(2,996.88)
Clearing and cutting of trees in LG	(6,654.13)
Building of guard house & cabin, electricity cabling for guard house, servicing air cond, CCTV installation, repair motorcycle, speed bumps etc	(53,946.44)
Rental and catering at KRTU for 2018 AGM	(1,464.60)
Total Payments	(300,266.80)
Cash Surplus	228,811.68

Status of Payment as at September 2019 Statement

STREET	NO OF PAID RESIDENTS	NO OF PAST DUE RESIDENTS	NO OF NON PARTICIPANTS	TOTAL UNITS [OCCUPIED]	TOTAL UNITS [VACANT]	TOTAL UNITS
87A	15	24	3	42	6	48
87B	23	7	1	31	2	33
88A	24	16	3	43	12	55
88B	16	18	5	3	5	42
88B	3	7	0	10	4	14
90A	26	1	1	28	13	41
90B	39	1	1	41	13	54
90C	45	1	0	46	14	60
90D	22	11	2	35	8	43
Total	213	84	16	313	77	390

Participation rate of occupied units : 95%

Association Achievements

By AJ Tan





RA Donations

- Guard Motorbike and Bicycles by Datuk Marimuthu, AJ Tan, Joannie Oong and Alvin Tan
- RM 4,000



Items	Donor	Amount (MYR)
First CCTV (later relocated to back guardpost)	Datuk Marimuthu	5,000
Car Stickers (1,100 pcs)	Datuk Marimuthu	4,300
Web Design and Hosting	AJ Tan	2,000
Electrical Work for Guard Posts	AJ Tan	1,750
Speed Bump and Blind Spot Mirror for U1/88	Tom Halida	1,000
Sun Blinds for Guard Posts	Wong and Sheau Pay	1,000
Security Accessories (lights, remotes, furniture, walkie talkies)	Azmi	2,000
Exit Signages	Mr Lee	



Constitutional Proposal/ Amendment

By Datuk Marimuthu



Other Matters

By LGRA





THANK YOU!