

Minutes of Meeting 2018-10-14

Project Name:	Laman Glenmarie	Day/Date:	Sunday/14th Oct 2018
Type of Meeting:	AGM	Time:	1500hrs – 1700hrs
Title:	4th AGM Laman Glenmarie	Location:	KRTU, D'Hawk Hall
Meeting No.:	-		

A. Purpose of Meeting

The 4th Annual General Meeting of Laman Glenmarie.
Presentation slides are attached as Appendix B

B. Attendance at Meeting

Attendance list is attached as Appendix A

C. Meeting Minutes

Meeting Notes, Decisions, Issues	Solution / Remark	Status	Action By
1 Meeting commenced at 3.05pm.	President En. Saifulizan Bin Tajuddin absent with apologies due to accident injuries. Ian Lee, Vice President of the Laman Glenmarie Residents Association (LGRA), commenced meeting with quorum requirements announcement.	INFO	N/A
3 Opening speech	Opening speech by Ian & prayer by Tuan Haji Jabbar.	INFO	N/A
3 Guard house status (slide #3)	Ian shared progress of guard house. Delays due to relocation of proposed guard house, some issues with PTB. GlenProperties (GP) have assisted LGRA in obtaining owners' approval and we have >75% in agreement for building a guard house. Tuan Hj Jabbar stated that it is unlikely MBSA will approve due to new gov't ruling on guarded residential, suggested we go ahead with building the guard house ourselves first. Floor was in general agreement however a resident brought up that this may have long term repercussions e.g. legal issues.	INFO	N/A
4 Bank Balance (slide #4)	Alvin Tan presented the current bank balance. RM39,292.38 accumulated funds remain, taking into account payable liability of RM37,826.10 to <i>Full Force Security Services</i> for outstanding payment of three months security services in 2016/17.	INFO	N/A

5	Maintenance Fee (slides #5 & #6)	<p>Alvin presented maintenance fee collection for 2017/2018. Collection totaled RM70,350, which represents an average of 30% collection. This represents effectively no change compared to previous period 2016/2017.</p> <p>Assuming no change in collection, LGRA can only sustain the current guards for another 3.6 months. Immediate action to maintain the guards is required.</p>	INFO	N/A
6	Security Updates (slide #7)	<p>Alvin shared info on the new security service provider, Sri Lara Joint Security Services Sdn. Bhd. (slide #7).</p> <p>Rates: RM3,111 per 12hr shift per month (RM8.50/hour). Calendar month = 30.5 days.</p> <p>Day Shift: 7am - 7pm, Night shift 7pm - 7am</p> <p>Currently: 3 day & 2 night shift = 5 shifts</p> <p>Total monthly cost =</p> <p>5 shifts x 12 hours x 8.50/hour x 30.5 days</p> <p>= RM16,488.30 (incl. SST)</p> <p>The general feedback from the floor was that Sri Lara was performing their duties reasonably.</p>	INFO	N/A
7	Security Matters (slide #8)	<p>Alvin proposed rubber road bumps to minimise chances of injury to life and limb (and the temporary canopy). Temporary bumps have been very kindly provided by Azmi of 90C and feedback is that they are working as intended.</p> <p>Two bumps each full width of road: around RM2,800</p> <p>Manual boom gate on entry lane proposed to ease incoming traffic control: around RM1,600</p> <p>To be decided later.</p>	INFO	N/A
8	Security Matters cont'd (slide #9)	<p>Alvin announced that all security guard related issues should be forwarded to him as one point of contact would be much more effective in dealing with security services provider.</p> <p>Residents should not attempt to solve issues on their own without first consulting with Alvin.</p>	INFO	N/A
9	Security Matters cont'd (slide #10)	<p>Alvin stressed that it is impossible to sustain current security services at the existing contribution rate of RM50/month.</p> <p>Alvin proposed that for even more effective security, seven (7) shifts would be needed. This would allow constant patrols while still being able to handle the main entry road.</p> <p>A realistic projection at various contribution rates was presented to the floor for their consideration.</p>	INFO	N/A
9	Security Matters cont'd		INFO	N/A

(slide #10)				
10	New Maintenance Fee rate	<p>Before voting, Helmi(sp.?) from 90C suggested that clearer figures were obtained such as which houses were contributing before making a decision.</p> <p>Alvin Tan presented the requested figures.</p> <p>Ian then called for a vote to decide the new maintenance rate:</p> <p>RM100/month - 39 votes</p> <p>RM150/month - 16 votes</p> <p>Therefore a resolution will be passed to such effect</p>	INFO	Alvin Tan
11	Dissolution of Committee and appointment of new Committee	<p>After a short tea break, Ian proposed to dissolve the current RA Committee and appoint a new Committee.</p> <p>The voting was straightforward with no objections and majority votes.</p> <p>The new office-bearers are as follows:</p> <p>President: Datuk Marimuthu</p> <p>Vice-president: Alfie Jonathan Tan (AJ)</p> <p>Secretary: Alvin Tan</p> <p>Asst. Secretary: Gusharan Kaur (Sharan)</p> <p>Treasurer: Joannie Oong</p> <p>Asst. Treasurer: Nor Azimah Abdul Rahim (Azimah)</p> <p>Committee: Ainur Ilmy Bin Mohd Zanif (Ilmy)</p> <p>Committee: Hassan Nordin</p>	INFO	Alvin Tan
12	Street Reps	<p>Street Reps were nominated, seconded and voted in:</p> <p>87A - Nur Hanani Binti Abdullah (Nani)</p> <p>87B - Debbie Desmond</p> <p>88 - (unrepresented)</p> <p>88A - En. Khairul</p> <p>88B - Allan Ang</p> <p>90A - Too York Gene (Gene)</p> <p>90B - Rusni</p>	INFO	N/A
12	Street Reps cont'd	<p>90C - Doris Wee</p> <p>90D - Lai Swee Yih</p>	INFO	N/A

13	Welcome Speech	Datuk Marimuthu gave a short speech as new President and invited the new Committee to the front to introduce themselves.	INFO	N/A
14	Banking	<p>1. The council noted that they had reviewed and considered the authorization of the following office bearers of the organization to sign or endorse checks, drafts or other evidences of indebtedness made payable to the organization for the purpose of deposit into the organization's accounts. Maybank account: 5624-7816-2165</p> <p>Based on this review and consideration by the council, the following resolution was unanimously adopted:</p> <p>RESOLVED, that the following Officers and/or officer bearers of the organization are authorized to sign or endorse checks, drafts or other evidences of indebtedness made payable to the organization for the purpose of deposit into the organization's account.</p> <p>Secretary : TAN WEE SIONG with Treasurer (Compulsory): OONG YOK YIN Both signatories are compulsory</p> <p>2. The council noted that they had reviewed and considered opening an online account with MBB account: 5624-7816-2165 in the name of the organization and that should be authorized to act on behalf of the organization to open such account. Based on this review and consideration by the council, the following resolution was unanimously adopted:</p> <p>RESOLVED, that the organization to open online account with "Maybank account: 5624-7816-2165" in the name of the organization and is authorized the following office bearers to act on behalf of the organization to open such account.</p> <p>Secretary : TAN WEE SIONG with Treasurer (Compulsory): OONG YOK YIN</p> <p>RESOLVED FURTHER, that the office bearers of this organization are authorized and directed to take any action necessary to effectuate the foregoing resolution.</p>		
15	Other Matters	<p>Car stickers proposed to set at:</p> <p>First four (4) stickers: FOC</p> <p>Thereafter: RM50 for each</p> <p>Mainly to deter too many vehicles.</p>	INFO	N/A
16	Meeting adjourned	The meeting was adjourned at 1700hrs.	INFO	N/A

D. Other matters

1. Any forthcoming maintenance payment for prior periods to be applied at prior rate.

E. Approval

Minuted by:

Alvin Tan

Secretary

Approved by:

Professor Emeritus Datuk

Dr. Marimuthu Nadason

President

Appendix A - Attendance

Total - 51

Abdul Jabar Bin Kasim	Khairul Rashid
Ainun Ilmy Mohd Zanif	Kiran Babu
AJ Tan	Lai Swee Yih
Alan Chew	Malkit Singh
Allan Kenneth Ang	Marimuthu A/L Nadason
Alvin Tan	Mohd Faid
Amirul Hafiz Abdul Hamid	Mrs. Lee
Andrea Chow	Mukhri Humdan
Apandi	Nadia Fitri
Austine Chiang	Neda
CC Lee	Ng Tze Chia
Chong Li Lian	Nik Nur Hayah
Choo Chan Yee	Nor Azimah Abd Rahim
Dennis Wong (Azimah)	NS Tong
Derek Yap	Oong Youyin
Doris Wee	Raja Izah Jaajaa
Farahimah Hussin	Raja Shaidatul Izam binti Raja Mansur
Jayanthi A/P Devan	Rosdalina Sumei Peramen
Gene Too	Syed Mahdi Almahdaly bin Syed Ahmad
Hafidz Ismail	Walter Andrew Maurice (via Deborah Disimond)
Hamzah Awang	Wan Delilah
Hassan Nordin	Winson Ng
Hemavathi	Wong Siong Kiat
Ian Lee	Zainal Adzam
Joachim Chong Pow Tong	
Keetha Balakrishnan	